

NATIONAL REFORMS GOVERNANCE MODEL

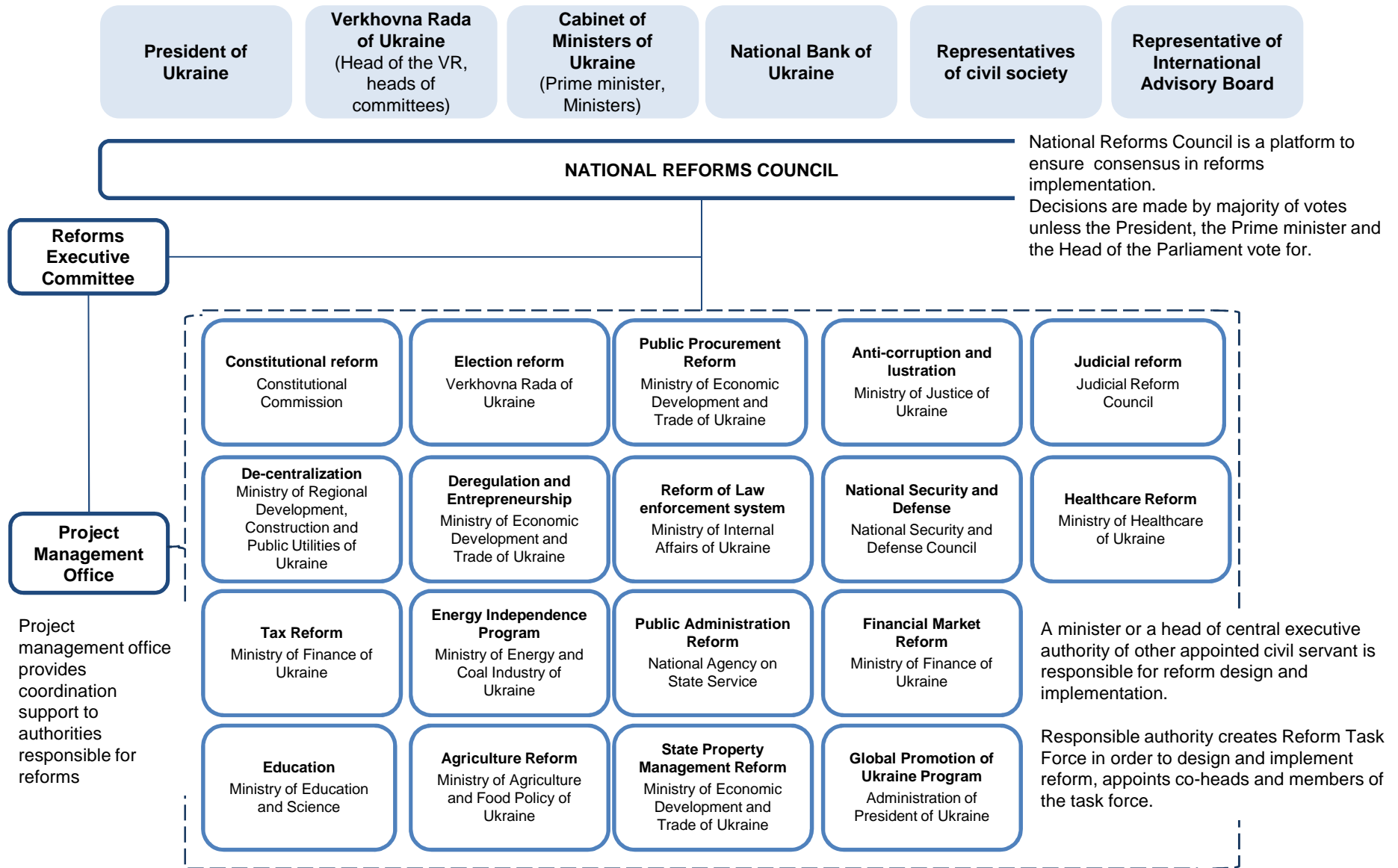
Approved at the National Reforms Council
meeting on December 24, 2014

Updated in April 2015

STAKEHOLDERS: DIVISION OF ROLES

	Objectives	Members
National Reforms Council (NRC)	<ul style="list-style-type: none"> Decides on direction and priorities of reforms Ensures consensus on reforms implementation Supports coordination of reforms efforts Monitors implementation of reforms Consider proposals on reforms action plans 	President (Head of the Council), Prime Minister, Speaker of Parliament, Head of NBU, Representative of Advisory Board, Ministers of the CMU, Heads of Parliament's Committees, 4 representatives of civil society
Reforms Executive Committee	<ul style="list-style-type: none"> Develops agenda for the NRC Ensures implementation of NRC decisions Develops indicators of achievements of reforms targets and monitors them Escalate problems to the NRC 	Representative of The President (1), the CMU (1), Parliament (1)
Sponsor of Reform	<ul style="list-style-type: none"> Responsible for development and implementation of reforms Ensures efficient work of a Reform Task Force 	Respective Ministers or a head of an central executive authority or other appointed responsible
Reform Task Force	<ul style="list-style-type: none"> Develops and implements reform package Ensures discussion and communication of reforms to public 	Representative of all stakeholders (see slide No 6)
PMO	<ul style="list-style-type: none"> Coordinates development of reform packages Monitors implementation of reforms Reports on status of the reforms development and implementation to the Executive Committee, NRC and the public 	Head of PMO, project managers, support staff
Head of PMO	<ul style="list-style-type: none"> Coordinates work of projects managers Reports on reforms status and escalate problems to Executive Committee Communicates reforms 	Head of PMO
Project manager	<ul style="list-style-type: none"> Co-leads Reform Task Force Coordinates work and ensure delivery of reforms package of appropriate quality by Reform Task Force Escalates problems to head of PMO 	Project manager

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REFORM TASK FORCE

Executive Body

RTF leader / Deputy Minister

- Allocate resources for the Task Force
- Ensure implementation of the developed reform package

Project Manager

- Coordinate and organize work of the Task Force
- Prepare agenda and documents for the Task force meeting
- Note decision made
- Monitor implementation

Members

Obligatory members

Representatives of

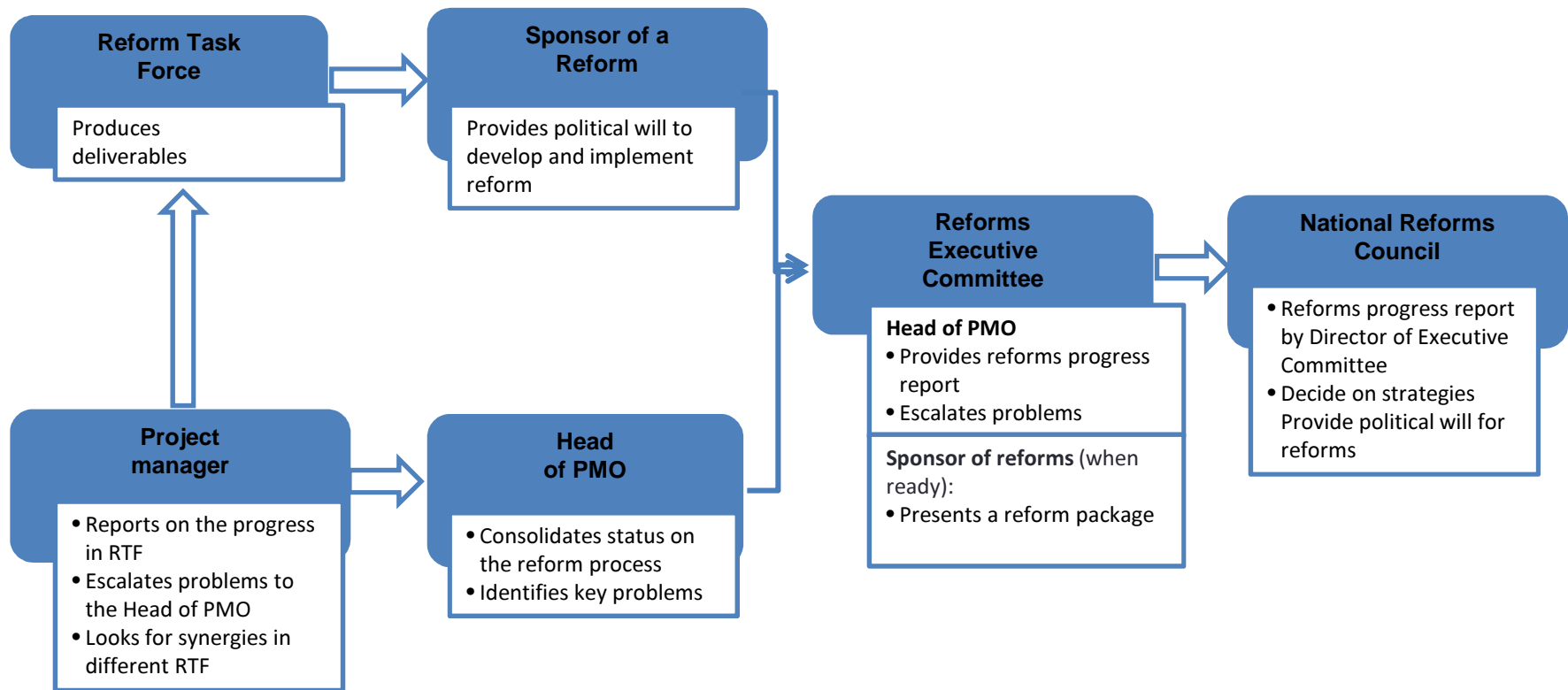
- Respective departments at the Ministry,
- Other relevant Ministers, Executive bodies, local authorities,
- Relevant Parliament Committees

By agreement

Representatives of

- Government Office for European Integration of the Secretariat of the Cabinet of Ministers of Ukraine,
- Strategic Advisory Group,
- Relevant international organizations,
- NGOs, civil society activists
- Professional and/or business associations
- EU Support Group for Ukraine

WORK FLOW



WORK FLOW ON A CALENDAR

	Frequency	Agenda
National Reforms Council	<ul style="list-style-type: none"> • Every two weeks 	<ul style="list-style-type: none"> • Reforms progress report • Ensure reform implementation: solve key problems
Reforms Executive Committee	<ul style="list-style-type: none"> • Every week 	<ul style="list-style-type: none"> • Reform progress report by the head of PMO • Escalation of problems by the head of PMO • Presentation of a reform by a sponsor of reform
Reform Task Force	<ul style="list-style-type: none"> • Every week or more often • Constantly 	<ul style="list-style-type: none"> • Reforms progress report to the public • Work plan / Next steps • Assigning responsible to tasks • Follow ups on tasks • Discussion and commenting • Development of deliverables, implement decisions
PMO	<ul style="list-style-type: none"> • Every week • Constantly 	<ul style="list-style-type: none"> • Progress report to head of PMO • Publication of progress report on a portal • Seeking for synergies in different reform task forces • Development of agenda for reform task force meetings • Development of initiatives • Monitoring of implementation

DEVELOPMENT AND IMPLEMENTATION OF THE REFORMS HAVE 4 STAGES. THREE PROCESS IN PARALLEL

